

WILABOSCA CHECKUP
(PLEASE ADD ANYTHING MISSING)

LOCATION	ACTION	WEEK 1	WEEK2	WEEK 3	WEEK 4
VERN FIELD	Kitchen: Stove clean				
	Grease trap empty and clean				
	Garbage removed				
	Dishes put away				
	Sink clean				
	Fridge emptied and clean				
	All food removed				
	Freezer unplugged and propped open				
	Floor washed				
	Fire extinguisher checked for usage				
	Notes from users checked				
	Products depleted noted				
	Main Area: Floor clean				
	All garbage and belongings removed				
	Benches on tables				
	Table cloths cleaned				
	First aid kit usage				
	Fire extinguisher				
	BBQ clean				
	Table by sinks in down position				
	Taps off—no water leaking under sinks				
	Washrooms: TP, hand towel supplies				
	Sinks, showers, toilets clean				
	Garage removed				
	Soap dispensers filled (not hung yet)				
	Doors and windows locked				
Outdoor lights turned off					
WINDY POINT	Both rooms neat and tidied				
	Garbage removed				
	Floors swept				
	Windows and doors locked				
	Damage in/on walls/bunks				
	Door to canoe storage locked				
CABIN 1	Rooms neat and tidied				
	Garbage removed				
	Floors swept				
	Windows and doors locked				
	Damage in/on walls/bunks				
	Fire extinguisher				

CABIN 2	Rooms neat and tidied				
	Garbage removed				
	Floors swept				
	Windows and doors locked				
	Damage in/on walls/bunks				
	Fire extinguisher				
CABIN 3	Rooms neat and tidied				
	Garbage removed				
	Floors swept				
	Windows and doors locked				
	Damage in/on walls/bunks				
	Fire extinguisher				
CABIN 4	Rooms neat and tidied				
	Garbage removed				
	Floors swept				
	Windows and doors locked				
	Damage in/on walls/bunks				
	Fire extinguisher				
MAIN FIRE PIT	Fire out No garbage lying about				
SMALL FIRE PIT	Fire out No garbage lying about				
PLAY AREA	Tidy				
BACK TENT SITE	Tidy, picnic table still in place				
UPPER SITE 1	Tidy				
UPPER SITE 2	Tidy				
UPPER SITE 3	Tidy				
BEACH	Tidy				
Chapel Area	Tidy				
General Campsite	Hazards, trees, damage, necessary repairs				